

GENERAL EVENT INFORMATION

Facilities

A room usage fee applies for our tent and restaurant dining rooms.

Deposit and Payment Policy

- We require a non-refundable deposit & signed contract to secure the date and time for all events.
- 50% of the balance is due 90 days prior to your event. Remaining balance will be due 3 days prior to your event.

Cancellation Policy

- If the customer cancels the scheduled event, expenses incurred by Clearview at Horn's Point in preparation for the event will be charged to the host and the deposit will automatically become the property of Clearview.

Guarantees

- A guaranteed guest count must be received 10 days prior to the scheduled event.
- No changes may be made after this date and this guaranteed number must be charged even if attendance declines.
- If a guarantee is not received, Clearview will prepare and charge for the expected number originally quoted.
- Clearview reserves the right to reassign the event space if the final number of guests largely differs from the original number contracted.

Tax and Service Charge

- A 20% service charge and 6% Maryland Sales Tax will be added to all food and beverage charges.

Damages, Security, Safety and Customer Responsibility

- Customer agrees to be financially responsible for any damages done to the premises by customer or by customer's guests before, during, and after any events.
- Clearview at Horn's Point is not responsible for damages or loss of any items brought to the premises.
- The customer agrees to start the event and to vacate the premises at the scheduled times.
- The customer agrees to be fully responsible for the conduct of guests and vendors, including any underage drinking.
- Children are welcome at Clearview. However, for their own safety, they must be supervised at all times.
- Unless your event is taking place in the pool area, no guests may enter the pool area at any time.

Food and Beverage Guidelines

- Bobby's Restaurant & Bar is the in-house caterer for Clearview at Horn's Point.
- No outside food or beverage is permitted with the exception of a cake, which must be delivered and set up by an insured bakery. Clearview does not charge a cake cutting fee.
- Package bars are billed on all guests over 21.
- All final food & beverage selections are required one month prior to event. Clearview offers a 10% discount on wedding packages for Friday and Sunday, non-holiday weekend wedding receptions.

Vendors / Decorations, Etc.

- Customer is responsible for contracting outside vendors (photographer, videographer, music, etc.)
- Vendor's meals are available at 50% of your per person beverage and food cost.
- All decorations must be reviewed with your Clearview event coordinator prior to the event.
- All candles used during events must be enclosed.
- All vendors will need to be set up one hour prior to the event.